

**Woodburn Estates & Golf**  
**Board of Directors Meeting**  
**December 12, 2023 – 1:30 pm**  
**Auditorium – Listen In (425) 666-4290**  
**Approved December 22, 2023**

Call to Order: 1:35 pm

Establish a quorum: Ken Bourne, Sharyn Cornett, Allan Lindberg, Kim Farquharson, Sherman Lackey, Connie Johnson, Marilyn Sbardellati, Marilyn Plowman, and Steve Garner

Pledge of Allegiance

Secretary:

- Minutes of Organizational Meeting November 28, 2023
- Minutes of BOD Meeting November 28, 2023

Secretary Kim Farquharson: Motion to approve the minutes of Organizational Meeting on November 28, 2023, and the minutes of BOD Meeting of November 28, 2023.

Seconded and approved.

Treasurer/Budget Committee Report - Treasurer Allan Lindberg

TREASURER AND BUDGET COMMITTEE REPORT

Fund Balances as of November 30, 2023

Operating Fund:           \$ 360,652.55

Reserve Fund:             \$ 542,922.68

Working Capital Fund:   \$ 881,511.77

Accounts Receivable:    \$ 36,216.57

Property taxes: We paid \$36,815.91 of the \$89,145.78 that was billed. All the smaller one's entirety, and the first third of the largest bill. The balance of taxes due will be paid in the early part of 2024.

The Budget Committee will meet on December 19<sup>th</sup> to review the November financials.

Treasurer Allan Lindberg: Motion to approve the Financial Report. Seconded and approved.

Adjourn to Open Mic – Comments on Motions

Reconvene Meeting

Motions

Treasurer Allan Lindberg: Motion to approve the following for the budget committee. Connie Watt, Jan Petroski, Mike Hachquet, Stan Maier, and Mike Hepburn. Seconded and approved.

Treasurer Allan Lindberg: Motion to approve the 2024 WCF budget and the 2024 Reserve planned expenses. Seconded and approved.

Treasurer Allan Lindberg: Motion to purchase a Formax 300 Paper Folder model FD300 for \$765.00. Motion withdrawn.

Treasurer Allan Lindberg: Motion to transfer from the Reserve Account to the Operating Account for the following items: Seconded and approved.

Inv Date	Vendor Name	Inv#	Description	Amt Pd	Asset Description
10/17/2023	Pacific Golf & Turf	P896859SNO	repair parts for John Deere fairway mower #1	\$ 1,147.64	GC-John Deere Mower 3225 Fairway Mower #1
11/22/2023	Western Equipment	9006080-00	parts & labor on repair of sidewinder mower	\$ 2,161.34	GC-Toro 3100D Sidewinder Mower
11/9/2023	CJ Hansen Co Inc	1746	HVAC repairs in Locker Room	\$ 1,930.37	Community Bldg.-HVAC-TC & Locker Rooms
			Total	\$ 5,239.35	

VP & Activities Director, Sharyn Cornet: Motion to approve the use of money from the Activities account to replace the flooring in the restaurant. Motion withdrawn.

Marketing PC Director Sherman Lackey: Motion to have Senior Estates Golf & Country Club register a new domain name. Seconded and approved.

Director Steve Garner: I move to **post** 2023-1212 Bylaw 9.3-3 to delete 9.3-3A and 9.3-3B. Seconded and approved.

9.3-3 Annual: A fee for homeowner or associate member as listed in the Fee Schedule. [12-20-2022]

~~9.3-3A Effective January 1, 2023 – All homes that close after December 31, 2022, will be account 4-1025, golf included. [7-25-2023]~~

~~9.3-3B Closed home purchase or signed purchase agreement prior to January 1, 2023, may select either account 4-1010 or 4-1025 by January 31 of each year and both are limited to two (2) persons per household. [7-25-2023]~~

Adjourn to Open Mic – Any Members Comments

Reconvene Meeting

Announcement for Next Meeting

Meeting Adjourn at 3:25 pm