

**Woodburn Estates & Golf
Board of Directors Meeting
January 10, 2023 – 1:30 pm
Auditorium – Listen In (425) 666-4290**

MOTION & AGENDA

**Call to Order
Establish a quorum
Pledge of Allegiance
President’s Address:**

Secretary: BOD Members: Please sign the following documents and give to Secretary.

- 1) Non-disclosure Agreement
- 2) Permission for background check (New Members only)

Motion #1: Secretary Kim Farquharson, I move to approve the following document:

Conflict of Interest Policy

If approved:

BOD Members: Please sign the Conflict-of-Interest Policy and give to Secretary.

Treasurer/Budget Committee

Good to the Order

Discussion of the BOD of topics initiated by President Ken Bourne

Roberts Rules of Order 49:21 (12th edition) Procedure in Small Boards. “In a board meeting where there are not more than about a dozen members present, some of the formality that is necessary in a large assembly would hinder business. The rules governing such meetings are different from the rules that hold in other assemblies, in the following respects:

- 1) Members may raise a hand instead of standing when seeking to obtain the floor, and may remain seated while making motions or speaking
- 2) Motions need not be seconded
- 3) There is no limit to the number of times a member can speak to a debatable question.
- 4) Informal discussion of a subject is permitted while no motion is pending**
- 5) When a proposal is perfectly clear to all present, a vote can be taken without a motion’s having been introduced. Unless agreed to by unanimous consent, however, all proposed actions must be approved by vote under the same rules as in larger meetings, except that a vote can be taken initially by a show of hands, which is often a better method in small meetings.
- 6) The chairmen need not rise while putting questions to a vote.
- 7) If the chairman is a member, he may, without leaving the chair, speak in informal discussions and in debate, and vote on all questions. **Informal discussion may be initiated by the chairman himself, which, in effect enables the chairman to submit his own proposals without formally making a motion as described in 4:4-8 (although he has the right to make a motion if he wishes.)**

Reports of Officers, Boards and Standing Committees - Motions Regarding Committees

Activities Committee - VP Sharyn Cornett

Architecture/RV Committee – Director Connie Johnson

Motion #2: Director Connie Johnson, I move to add the following members in good standing to the Architectural & RV Committee: Connie Johnson, Gary Johnson, Larry Osterhoudt, and Jack Rae.

Discussion: There are 3 others but have not gotten a final answer.

Golf Committee – Co-Chair Ken Bourne/ Co-Chair Phil Balogh

The Greens Committee did not meet during the month of December. Our first meeting of the committee will be on January 17. This timing works well as by this date, the Men's Golf Club, the Women's Golf Club, and Golf Handicap Training at OGA will be completed. So, there should be a lot to talk about.

Motion #3: President Ken Bourne, I move to add the following members in good standing to the 2023 Greens Committee:

Ken Bourne	Golf Co-Chair
Phil Balogh	Golf Co-Chair
Fred Bourne	Men's Golf President
Mike Archer	Men's Golf Vice President
Sheila Hawn	Women's Club President
Steve Kreig	Men's Golf Co- Handicap Chair
Marty Smith	Men's Golf Co-Handicap Chair
Paula Kilgore	Women's Handicap Chair
Barb Lucas	Pro Shop
Chip Sullivan	Golf Pro/Pro Shop
Dave Robinson	Golf Course Supervisor

House Committee

Motion #4: Director Marilyn Sbardellati, I move to add the following members in good standing to the House Committee:

Roger Gonzales
Mary Christensen
Carl Conser
Loretta Wolf

Marketing/PC Committee - Director Sherman Lackey

Motion #5: Director Sherman Lackey, I move to approve the following people for the Marketing PC Committee:

Stan Hiller

Allan Lindberg
Carol Wellington
Connie Doyon
Keren Linton

New Members Committee – Director Marilyn Plowman

Motion #6: Director Marilyn Plowman, I move to add the following member in good standing to the New Members Committee:

Jaci Pinkston

Discussion: We are just getting started. If anyone wants to be part of this committee, please reach out to me.

Rules & Regulations Committee – Director Steve Garner

Motion #7: Director Steve Garner, I move to add the following member in good standing to the Rules & Regulations Committee:

Stan Hiller

Discussion: This is just a start.

Adjourn to Open Mic – Comments on Motions as published

MOTIONS:

MOTION #8: Director Marilyn Sbardellati, I move to transfer \$6,730.21 from the Reserve Fund to the Operations Fund for repairs to storm water drainage, a qualified Reserve Fund expense. (See attached estimate)

MOTION #9: Director Marilyn Sbardellati, I move to create an ad-hoc committee for the purpose of planning and conducting a demographic study of our community.

Reconvene Meeting

Adjourn to Open Mic – Any Members Comments

Reconvene Meeting

Announcement for Next Meeting