

# RULES REVIEW – COMPLAINT FORM

Year – Case#  
20\_\_\_\_ – \_\_\_\_\_



PLEASE PRINT

**Email Complaint to: info@WoodburnEstatesGolf.com and rules@WoodburnEstatesGolf.com**

Phone calls and verbal complaints are misquoted or misinterpreted. Additional information such as photos may be attached. Applicants are to receive notification of the Rules Committee decision or status of request within 30-days.

\* Confidential does not apply if it goes to litigation.

Request by Member # \_\_\_\_\_ \*Confidential [yes / no] Date Requested \_\_\_\_\_  
 Request Name \_\_\_\_\_ Phone# \_\_\_\_\_  
 Request Address \_\_\_\_\_ Email \_\_\_\_\_  
 Request – will you allow investigator(s) on your property to view the complaint [yes / no]

**Complaint:** Member # \_\_\_\_\_ Phone# \_\_\_\_\_ Attachments [yes / no]  
 Complaint Address: \_\_\_\_\_  
 County Title Address: \_\_\_\_\_ Have you tried to talk to this person? [yes / no]  
 Name (if known): \_\_\_\_\_ Non-owner [yes / no]  
 Problem Observed: Date \_\_\_\_\_ time \_\_\_\_\_ previously reported [yes / no]  
 Complaint Description: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Assignment Member:** \_\_\_\_\_ Assigned date: \_\_\_\_\_  
 Date & Investigation: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Rules Committee or Office**

- Sent violation letter: Date & why \_\_\_\_\_
- Sent certified letter: Date & why \_\_\_\_\_
- Sent to Code enforcement: Date & why \_\_\_\_\_
- Sent to Fire Dept. or Police: Date & why \_\_\_\_\_
- Attorney is working on case: Date \_\_\_\_\_ Attorney \_\_\_\_\_
- File violation in file: Date \_\_\_\_\_ by \_\_\_\_\_
- Closed: Date & why \_\_\_\_\_