VOL XLVII NO. 23

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Friday, December 14, 2018

Craft Bazaar a Big Success

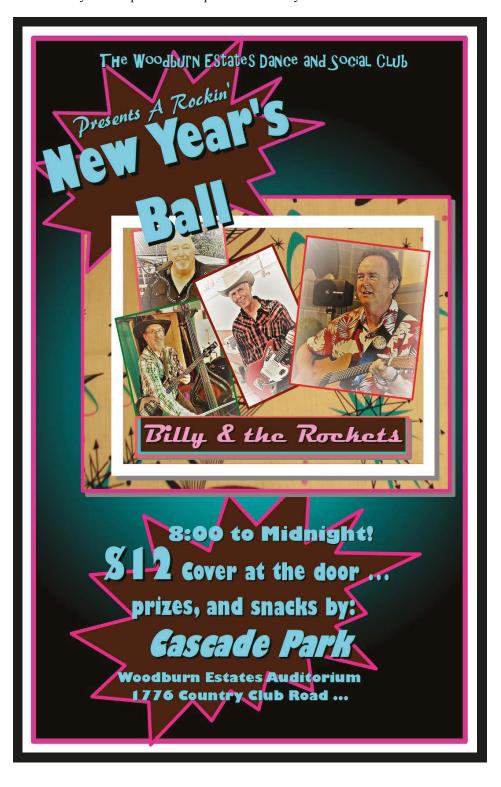
by Chris Daley

any shoppers spent time and money at our annual Craft Bazaar on November 17. Thanks to our wonderful committee chairmen and great volunteers, the tables went up, the coffee was made, the cookies arrived, the tree was decorated, and the doors opened promptly at 8:00 a.m. We had awesome door prizes and raffle items, thanks to our crafters and local merchants. When I called the raffle winners and told them they had won, all of them were excited and stated "I can't believe I won!"

Our lucky raffle winners were:

- C. Chadwick pressure washer
- Peggy Rake afghan
- Vernita Johnson TV
- Rita Girard window air conditioner
- Jan Clark electric drill
- Mary Ann Miller painting

Our next Craft Bazaar meeting will be on Friday, January 4th at 10:30 a.m., in the Dining Hall. We will vote on how to disburse the profit we made from our sale. In the past, some of our profits were donated to the Boys and Girls Club, the Quilters Group, the Rose Garden, and others. So come and vote, and hear about how you can plan and help in 2019. See you there!



HS Student Community Service Program

by Kathy Hiller

There have been requests from several Estates Members of late for simple, manual labor tasks: gutter cleaning, leaf raking, trash hauling, etc. This was brought to my attention by George Foust who saw the requests on our local Nextdoor Neighborhood.

Good news! After sending out a request to the Woodburn High School Administration, we have a student group who are willing to help our community. This is the enthusiastic response I received: "Hello Kathy! My name is Randi and I'm the School Counselor and Key Club Advisor at Academy of International Studies! We would love to work with you and put together some work days to help Woodburn Estates Members with their small projects! We could probably get a group out December 20th or 21st and then also we could do a Saturday a month if you are able to help coordinate the tasks for us! Please let me know how we can work together on this! Thank you!"

So, now it is up to any of you who need help from these willing and able students. Email nv@woodburnestatesgolf.com and I'll coordinate the requests.

Thank You to Woodburn Fire District Residents

by Fire Chief Joe Budge

The Woodburn Fire District would like to thank the residents of the District for their support of the five year local option levy on the November ballot. Levy funds will help the District be better prepared to protect the lives and property of the citizens of the Woodburn, Gervais and surrounding communities by maintaining firefighter staffing levels, ensuring that four firefighters are onduty each day and enhancing the medical training of current firefighters.

Funds from the levy will prevent the scheduled lay-off of firefighters and, beginning in fiscal year 2019-20, levy funds will ensure that a minimum of four firefighters are on-duty at all times. Four firefighter staffing is a nationally recognized standard that provides the most cost effective protection of the public and the safety of firefighters.

In addition, a Woodburn firefighter with advanced life support skills will be on-duty every day thanks to levy funds that will be used to train a select group of existing firefighters to the advanced life support level. The advanced training will begin immediately with the enhanced staffing planned to begin in the next fiscal year. Firefighters with the advanced training will work closely with paramedics from Woodburn Ambulance to bring near emergency room level of service to over 1,000 patients served each year.

The men and women of the Woodburn Fire District are committed to providing excellent service to the community while managing funds provided by taxpayers in an efficient and cost effective manner. As the population of North Marion County grows, so does demand for emergency response services. With the passage of the levy, the Fire District will be better prepared to meet the increasing demand with the high quality service that the residents of the District expect and deserve. Thank you again for your support of public safety and the Woodburn Fire District.

2018 News & Views Schedule

The last News & Views issue of 2018 will be published on:

Copy due by 9:30 a.m. Thursday, Dec 20, 2018

<u>Publication Date</u> Friday, Dec 28, 2018

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News & Views

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Email: nv@WoodburnEstatesGolf.com

Website: woodburnestatesgolf.com

News & Views is published the 2^{nd} and 4^{th} Fridays of each month. Mailed subscriptions are \$2 per issue to cover postage and handling. The Association reserves the right to publish or not publish any advertisement at our discretion.

Editor and Advertising Sales: Kathy Hiller Co-Editor: Shirley Bishop Photographer: Vacant Photographer Emeritus: Ken Leonard Distribution: Vicki & Will Spencer

Volunteers are always needed to help with preparation of copy, proofing, and delivery. Each of the 70+ carriers should have an alternate. Please email, if possible, all photos, articles, free ads, or reports. Hard copies are not preferred. If email is not an option, please submit your information to the N&V office. Use the mail slot in our door. All submissions must include name and member number. Thank you.

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Woodburn Estates & Golf greatly appreciates the advertisers in this newspaper. However, we would like our homeowners to know that these advertisers are independent businesses and Woodburn Estates & Golf cannot assume any responsibility for their goods or services rendered. Every effort has been made to ensure the accuracy and dependability of all materials; it is, however, limited by and subject to omissions and changes.

Rules Committee 12/12/2016

CLASSIFIEDS

Next Publication of NEWS & VIEWS

December 28, 2018

Deadline for Articles, Thursday, Dec 20, 9:30 a.m.

We LOVE to have your free ads and articles.

The BEST way to get your information in *News & Views* is to send us this information by e-mail to nv@WoodburnEstatesGolf.com.

When submitting free ads be sure to include your MEMBERSHIP NUMBER.

WANTED: Hello snowbirds... I help you - you help me. Honest & trustworthy 55+ woman in need of temporary housing, will house-sit for free over the winter. Excellent references. Call Mary 425-772-3770.

FREE: Chest Freezer, size 34 1/2H X 42W 24D. 503-981-0001.

FOR SALE: GoGo Ultra X 3-wheel scooter. Batteries replaced a few years ago. Works great. Front & rear baskets. Rain cover. \$100. Schwinn exercise bike. Upright. Works well. Programmable. \$25. Woman's Vanity w/chair. 3 years old. Purchased at Bed, Bath & Beyond. Paid about \$250. Sell for \$50. Kenmore Refrigerator, freezer on bottom. Works well. \$25. Call 503-545-4773.

FOR SALE: Good Kitchenaid stand mixer complete with pouring shield and other mixing implements. White. Has some signs of age. \$50. Acme Supreme Juicerator Model 6001 in excellent condition. Stainless steel inside, includes citrus attachments. \$50. Set of wine glasses – 3 sizes. Green color swirl design. Probably 1940. \$10. Unique tray made of butterfly wings under glass. Inlaid wood design on the surrounding wood. From Panama, circa 1938. No damage. \$50. (B&W photos on bulletin board.) Call 503-981-5664.

FOR SALE: China cabinet, American Drew, vintage. Cherry finish. Glass shelves, lighted interior. Felt-lined drawer for silverware, two doors below offer more storage. Six feet tall. \$199. Pier 21 rustic natural dining room table and matching 4 straight-back chairs. Made in Brazil. Six foot x three foot. Originally \$1200, sacrifice at \$399 OBO. Display table. Italian Provincial styling. Glass top opens to display collectibles. \$35. Chin up bar, fits in a doorway. No hardware needed. \$20. Karen 830-708-7983.

FOR SALE: 2002 Ford Escape XLT, moon roof, 4 wheel drive, leather seats, mint condition. \$4900. 2005 Dodge Grand Caravan. New plugs, coils, battery, radiator & hoses. Runs perfect. 190k miles. \$2200. Call 503-348-2813.

FOR SALE: NEW spare tire and wheel for Toyota Prius. Size is 125/D70-16. Retail price is \$140. Make an offer. 503-951-3110 or 503-951-1524.

Quilt Raffle Winner



Nancy Reed and her new quilt

by Carolyn Waterman

The Estates Quilters are proud to announce that Nancy Reed was the winner of this year's quilt raffle. Nancy, we hope you will enjoy your quilt as much as we enjoyed quilting it. The \$217.25 raised on this year's raffle will be sent to Love Santa, Inc.

NEWS AROUND THE NEIGHBORHOOD

Early Risers Wanted

by Allan Lindberg

We need a volunteer to open the clubhouse on Saturdays and Sundays at 5 a.m. and close on Mondays and Tuesdays at 9 p.m., unless there is a dance and then closing is at 10 p.m. Please contact the office at 503-982-1776 for more information.

Music Jammers

by Dena Hollod

There will be no jam session on December 23. There will be jam sessions on January 13 and 27 at 2 p.m. in the Woodburn Estates Dining Hall. Bring a new person to our sessions, and let's try to find new musicians also.

Sharyn Cornett and Darrell Lanpher joined us and sang and played their ukuleles at our November 25 session. Also Barbara Rose-Cox sang. We also had the two Chucks (Beal and Fitzgerald) singing and playing their guitars. They are both so great. We are fortunate to have these two men in our group.

And thank you, Win Boulch, for setting up the chairs - even when he was in pain. Thank you again! See you in 2019. Have a Merry Christmas and a happy and healthy New Year!

The Estates Quilters

by Carolyn Waterman

Estates Quilters wish to apologize for any misunderstanding but, we are not able to accept any material that is not 100% cotton. The quilts we give to the different organizations must be able to be washed and withstand hard use.

We do thank everyone for all your help in supplying these quilts to our communities over the years and we wish to continue to do so with your help. If you have any questions we are in the craft room every Monday and Thursday from 8:30 a.m. to 2:30 p.m. You can also call Loreta Brubaker 503-981-9528 or Carolyn Waterman 503-981-0115. Thanks again.

The Living Christmas Story

by Gary Johnson - Hoodview Church Council Chair

Hoodview Church of God will host their sixth annual presentation of "The Living Christmas Story" the weekend of December 14-16. Guests may choose to either walk-through or drive-through different "still life" scenes from the life of Christ featuring actors in vivid costumes and back-drops. This FREE outdoor event will be open from 6 - 8 p.m., each of the three nights of the performances. This is a great way to celebrate the "true" meaning of Christmas with family and friends. Free refreshments will also be available. Hoodview Church of God is located at 1530 Mt. Hood Avenue in Woodburn. For more information, call 503-981-1660 or visit www.hoodviewchurchofgod.com.

St. Monica's Circle at Craft Fair

by Rita Girard

The ladies of St. Monica's Circle would like to thank everyone for your support at the annual Craft Fair. The winners of the two raffle drawings at our table were: Betty Jenkins – Dorothy of Oz Doll; Sharon Hazlett – Quilt.

Who's on Third? Community Concert

by Trudy Fowlks - Concert Coordinator

The December *Who's on Third?* Community Concert will feature the Bells of the Cascades, presenting their Christmas in the Cascades concert. This handbell group is one of the premier (advanced) handbell choirs in the Pacific Northwest. The Bells of the Cascades is made up of 15 extremely talented and experienced bell ringing musicians who perform with approximately 5 octaves of handbells and hand chimes. The biggest bell they ring is about the size of a bucket, and the smallest are smaller than a demitasse cup. Then, to top it all off, they all switch ringing positions every single piece. For those of you who have tried ringing handbells, you know how challenging it can be to perform in just one position (playing the same bells on every piece), so image the expertise displayed by these musicians.

For this concert, we will be enjoying some Christmas selections, along with music from their upcoming bell ringing cruise to the Caribbean and Panama Canal. On this cruise the Bells of the Cascades will be performing music from around the world. Their music selections involve using every known bell ringing (playing) technique available. You won't want to miss this totally awe-inspiring musical opportunity.

The *Who's on Third?* Community Concert series is offered for everyone in the Woodburn area. All concerts are held at Woodburn United Methodist Church which is located at 700 N. Cascade Dr. (just south of the Cascade Park

Retirement complex). A free-will offering will be taken, as usual, to cover the cost of our concert expenses. We will have our usual mid-concert Intermission with refreshments provided by Country Meadows and Cascade Park).

Please be sure to mark your calendars for Sunday. December 16th, 3 - 4:30 p.m. so you can join us for this rare concert opportunity. I am really looking forward to sharing this extremely talented, high energy group with you. Please continue to invite friends and neighbors so they won't miss out. What a great way to take a break from holiday shopping and busyness to come and enjoy a dazzling afternoon of wonderful music, fun times, good food and friendship.

Woodburn Estates Dance and Social Club

by Bill Coleman, Chairman

RE: Rockin' in the New Year!

We'll be putting an exclamation point on the holiday season at the Rockin' in the New Year's Ball coming Monday, December 31st at the Woodburn Estates & Golf Auditorium, 1776 Country Club Road in Woodburn.

Invite your adult friends to this special New Year's Eve dance party featuring finger food snacks provided by our friends at Cascade Park Retirement Community. The fun starts at 8:00 p.m. with a social hour, then revs up to full swing at 9:00 p.m. sharp with dancing to the 50s & 60s rockabilly/do-wop sounds of Billy & the Rockets.

The \$12.00 cover charge enters you in a drawing for lovely door prizes plus complimentary champagne for toasting the New Year! Don't miss out on a chance to win a big cash prize by participating in the evening's 50/50 raffle. Reserve a table of four or more by calling JoAnn at 509 994-3499.

Woodburn Estates Dance and Social Club offers a selection of domestic and imported beers and wine at a nominal price for your enjoyment. Bring your own wine and we'll cork it for free!

Next up: Plan to bring your sweetheart to our annual Valentine's Dance featuring hearts, flowers, and the swingin' jazz sounds of Portland's Primetime coming up on Saturday, February 9, 2019.



Daily Dinner Specials

Monday

Burger Baskets

Tuesday

All-You-Can-Eat Tacos Nachos

Wednesday

Beef Stroganoff

Chef's Choice Special

Thursday

Liver & Onions Stir Fry

Friday

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Daily

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by Jan Petroski

Volunteering for Oregon State Parks is great fun! I am currently at the Shore Acres State Park near Charleston which is a hidden gem. The park, the original Simpson estate, includes five acres of botanical gardens, an observation building on the cliffs overlooking the ocean where the Simpson home stood, miles of trails and a gift shop where I volunteer.

Holiday lights at Shore Acres features (at least) 325,000 lights, thirty Christmas trees, dozens of lighted sculptures, and a performance pavilion. Inside the Garden House, the only remaining structure from the Simpson era, you'll find hot cider, coffee and cookies for a donation only. This is their 32nd annual celebration, and it has to be seen to be believed.

The First of October, volunteers started laying the extension cords and tagging shrubs for the LED lights. Community groups and businesses came out on the weekends to string the lights and decorate the trees. There is a waiting list of businesses wanting do one of the 30 trees. Inmates from nearby Houser Correctional setup and anchor the many large sculptures, all with a nautical theme. There's a huge whale, a trio of pelicans flying through the trees, forest animals peeking over a fence, lighted fish in the Japanese Garden pond, to name just a few of my favorites.

The local support is amazing. This year's brochure thanks Fred Meyer for their 26th year of support. Last year they donated 147 cases of frozen apple juice for hot apple cider, 20 cases of frozen lemonade for punch and a generous discount on cookies. Even the local Roto-Rooter got involved by providing "Santacans" at a substantial discount; their 24th year of doing so.

The walk-thru display is open Thanksgiving through New Year's Eve daily from 4 p.m. to 9:00 p.m. The only fee is \$5 per vehicle parking or a current OPRD parking permit.

"An Oregon masterpiece," a recent visitor called it. I agree, and am very pleased to be part of the celebration.



MINUTES OF THE WOODBURN ESTATES & GOLF BOARD OF DIRECTORS MEETING

October 23, 2018 (Approved November 27, 2018)

James Taylor President RV Lot

Janice Aiken Vice President Rules & Regulations/CC&R's

Linda Hepburn Treasurer

Dawn Cole Director House **Becky Butts** *Director* Architectural

Paula Kilgore Secretary, Director

Allan Lindberg *Director* Communications/Publications

Sharyn Cornett *Director* Activities

Nancy Dale Director Membership/Real Estate

1:30 pm: President Jim Taylor called the meeting to order and requested that all in attendance please stand for Pledge of Allegiance and silence their cellphones. President Taylor welcomed everyone to the meeting.

Established a quorum: Board Members Present, Jim Taylor, Janice Aiken, Dawn Cole, Linda Hepburn, Allan Lindberg, Becky Butts, Sharyn Cornett and Nancy Dale; absent with notice; Paula Kilgore. Per Director Cole.... there was a quorum.

Agenda: President Taylor then asked if there were any additions or corrections to the agenda.

Sharyn Cornett said she had a motion to add.

Welcome; Welcome. Last Thursday, the Candidates for election spoke at Coffee hour. Today, those that are present will speak again. Unfortunately, the timing for this Board meeting resulted in a conflict for two of our Candidates. Both have provided a brief statement that will be read for them.

Our Annual Owners meeting will be on November 13th at 10:00 am, in the Auditorium and Dining Room. Please attend if at all possible. Election of Board members will continue after the Owner's meeting until 5:00 pm. Don't forget to vote.

Our normal November Board meeting will be held on November 27th at 1:30 pm in the Dining Room. And then, just so we don't suffer from meeting withdrawal, the December Board meeting is on the second Tuesday; December 11th. So, you have four opportunities in a two month stretch to attend a meeting. We hope to see you at all of them.

Approval of the minutes

Nancy Dale move to approve the Minutes of August and September. Seconded and approved

Treasurer Report: Director; Linda Hepburn

The balances reported today were reconciled and proofed with bank statements and balance sheets provided by the Estates bookkeeper as of September 30, 2018.

Our Operating Account balance was \$ 769,010.58

Our Reserve Account balance was \$ 372,801.62

As of September 30th, the balance of our Accounts Receivable was \$ \$62,157.09. We currently have \$6,393.23 due from vendors and \$55,763.86 due from our members. Our attorneys are currently handling 3 delinquent accounts. Five properties have been foreclosed on and are now owned by a bank or other lending institution. The amount owed on these foreclosed properties is \$32,099.10.

The Budget committee is continuing to work on the 2019 budget and we are now starting to put together all of the projected expenses for the next year. Each director and committee chair have been put to the test of coming up with these figures in much more detail than they have in the past. Our new chart of accounts will be filled with these budget figures and should be a lot easier to see just where the money goes. Tom and I have been working with the new Caliber Accounting System and learning how it functions. It should be ready to go on January 1st.

COMMITTEE REPORTS

Activities: Director Sharyn Cornett;

Board report for October 2018

- Pancake breakfast very successful with new crew members
- Stage curtains are being made now
- Stage curtains are being made now
 Pin and the Hornets Concert went very well lots of audience members
- Biscuits and Gravy breakfast coming soon on November 10th Saturday 9-11
- The Sox Hop date has been changed to December 1st Saturday 4-6pm due to schedule difficulties.
 - The 2019 Event Calendar is ready for the N/V and Directory
 - 2019 Budget is complete
 - Coffee hour is scheduling sponsors and entertainment for 2019.
- New projector has been installed on the stage ceiling big thank you to Walt, Frank, Victor the electrician and Dawn for getting this done.

Motion #1; Director Cornett requested the redirecting of money, Activities had earmarked for the Gazebo to replacing the Bingo Equipment. Seconded and approved.

Motion #2: Director Cornett requested money to purchase the Bingo equipment.

Motion #2; Director Cornett requested money to purchase the Bingo equipment, seconded and approved

Architectural: Director Becky Butts;

Mr. President:

We had 8 Architectural requests and 6 Compliances.

I'd just like to remind you that when you want a tree trimmed that could be in the city right-of-way, you have completed a permit with the City Public Works department. Failure to do so could result in fines starting at \$750. If the tree you want trimmed is clearly on your property, depending on the size of the tree, you may still need a permit from the City Planning & Development department.

I'd just like to add that it's that time of year again for the Christmas Cart Parade, so be thinking about signing up, permit has been submitted.

Greens/Golf: Director Paula Kilgore; No report.

House/Safety: Director Dawn Cole; Project update the month:

- 1. We received the final inspection on October 12th but we kept the addition closed so that Frank could get the TV installed. Classes are scheduled to start this week beginning w/ the Rehab center, and followed in the Health center by Allen Carter. Allen is a nationally certified trainer that lives in WEG and came forward to volunteer his time each week in order to "give back", thank you Allen. If you're interested in the Rehab Classes come into the office and sign up because he needs to keep this classes size small.
- 2. We're waiting for the date from the Activities Committee to have the stage curtains removed & replaced in the auditorium, it was decided by Activities to leave the existing curtains until the new arrive.
- 3. We just received our 3rd bid to replace carpet in several areas in the west Wing that are scheduled in the Reserve study and in need.

SAFETY COMMITTEE REPORT

The following Safety Items were covered:

- 1. We are continuing to have verbal complaints made on the speed some golf carts are moving through the breezeway, despite our efforts with warning signs and lights. We had at least two near misses this past month with someone exiting the door of the West Wing into the breezeway, and a speeding golf cart. We are looking into installing a physical way to slow traffic with either speed bumps, or removable posts that carts would have to slow to move around them. This is a serious issue.
- 2. The Golf Course maintenance crew are encountering more homeless people trying to find a place to move into, bathrooms, bushes, and the pump house. Be cautious on the course and the tunnel, especially early morning and evening hours. A security camera caught a person, climbing over the gate at the RV park just last week, and we've had a report that vehicles have been seen leaving by tagging behind a vehicle that uses a pass to open the gate.
- 3. The week of October 8th we had a tree trimmer w/30 yrs. experience, fall out of a tree he was trimming on Oregon Way. As far as we know he's still in OHSU with serious injuries. The trimmer was working alone the day he fell and was wearing a rope harness that he cut as he was dangling and fell where he was found by a passerby. The fire department removed the ladder, that wasn't tied off and wasn't positioned safely. These are all things we need to keep aware of when doing work or hiring someone else.

Director Communications and Publications: Allan Lindberg

Web page traffic at a glance, September 24th to October 17th.

Total	Web Page Names 2018	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct
40719	WEG Front Page	1,941	5,981	6,211	5,197	3,659	3,999	3,754	4,845	3,929	4,029
51563	Calendar	1,076	4,513	3,261	1,693	33,696	2,507	700	1,993	1,910	619
4345	Country Cottage Restaurant	141	405	330	460	694	229	368	639	485	288
2861	Buying & Selling	139	371	323	335	332	386	246	345	282	206
2177	About Us	126	311	247	229	264	302	209	286	178	168
2180	Activities & Events (Dance, C-Hour)	109	315	233	205	212	240	199	350	286	187

The phone directory is on schedule, advertisers contacted have stated their commitment to keeping their advertisements running in the directory. Stan is about 47% complete w/ the directory.

The digital displays have experienced the outages following the power shut down to connect the new addition for the health center. I have been restarting three of the displays several times. If you notice one of the displays not working, please contact the office or me.

On Friday 10/18, the webpage malfunctioned and wouldn't load. To fix this cost us \$90 and a call to "Go Daddy". I will find a better way to contact Evan Thomas and secure a secondary resource.

New Membership/ Real Estate: Director Nancy Dale;

October 23, 2018

7 **Property Sales:** September 21, 2018 - October 19, 2018 September, 2017 - October, 2017 14 Homes sold year-to-date in 2018 107 Home sales pending-to-date in 2018

Membership A sponsor has been secured for our New Member Meeting on Saturday, December 1st. After a successful sponsorship of our Recycle Day, Hometown Sewer and Drain contacted me inquiring about supporting the New Member Meeting.

They will be on hand at the meeting to answer any of your sewer and drain questions. They will be supplying finger food and refreshments as well.

Also, they will be offering an additional discount of their services to any new home owner that attends on December 1st.

Rules and Regulations: Director Janice Aiken;

RULES & REGULATIONS COMMITTEE

Rules Report to Board as of October 18, 2018

Rules received nine (9) new complaints and closed seven (7) complaints. Total complaints remaining open as of October 18, 2018 is ten (10).

Motion #1; Director Aiken; Mr. President, the Bylaws have been posted since October 1, 2018. I move the Board approve the Bylaws as written. This motion also includes 5.9.6 (d) Reserve Fund and the Definition page. Each Director received a copy of these, in their mail box, by October 5, 2018 for review.

Call for vote 8-aye 1-nay, passed.

Motion #2; Director Aiken; Mr. President I move to approve, SOP SECTON 1 -**OPERATIONS**

...continued on page 6

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Shawn M Moyer-DeMarre, AAMS® Financial Advisor

1389 Meridian Drive Woodburn, OR 97071 503-981-7040



Board of Directors Meeting Minutes (Cont.)

Background Checks, SOP SECTON 1 – OPERATIONS 1.4 Background Checks.

All Directors, Officers, Candidates for Board positions, and prospective employees will be required to sign a release allowing the Association to conduct a Background Check. Background checks will be performed on all Board Officers and Directors and Employees at the first of each year. Background Checks on candidates for Board positions will be performed when applications are received by the Board. The Background Checks will include information from the prior 10 years regarding criminal convictions, bankruptcies, other legal actions to which the person has been a party, and other information in the public records which may affect the person ability to serve as an Officer, Director, or Employee. The General Manager will obtain the background check reports and provide them to the President, Rules Chair and the Treasurer for review and determination of whether there are any issues which directly relate to the person's truthfulness or ability to perform the specific tasks required by the position. Each background check will be independently reviewed on a case by case basis. Any concerns noted will be taken to the Board of Directors for resolution.

If a Background Check is determined to be unacceptable a Special Board Meeting will be called to discuss the background check in executive session. The subject of the Background Check may be invited to participate in the meeting at the discretion of the Board.

Club volunteers that handle money for the respective clubs, will be verified by the Club at the first of each year.

1.4.1 Employee Background Checks **now becomes 1.4.1 Board Officers and Directors** 1.4.2 Board Members Background Checks **now becomes 1.4.2 Candidates for the Board of Directors.**

1.4.3 Volunteer Background Policy now becomes 1.4.3 Employee Background Check

The Board shall initiate a criminal background check on any prospective employee, to ensure that there is no information on the Background Check relating to the prospective employee honesty, criminal history, or which will adversely affect the prospective employee's ability to perform the job. Employees, who in the course of their employment, are required to operate Woodburn Estates & Golf motor vehicles requiring insurance and license will also be required to successfully pass a DMV check before operating any vehicle.

1.4.4 Volunteer

It will be the responsibility of each Club to get the background check on **any volunteer handling their funds**. A listing of those background checks will be given to the Board of Directors after approval by the Club.

The policy is a separate document titled *Woodburn Estates & Golf Volunteer Background Screening Policy*. That policy outlines the full policy about background checks, as established under the Fair Credit Reporting Act (FCRA) at Woodburn Estates & Golf. The Company chosen as the approved provider to conduct the background checks is *Intellus.com*. (10/23/18)

Seconded and approved.

Motion #3; Director Aiken;

Mr. President I move that the Notification and Authorization to Release Information form for Background Checks be approved. Seconded and approved.

RV Lot: Director Jim Taylor;

Just a reminder; we are now on winter hours for RV Lot access; 8 am until 8 pm. If you are in the lot after the closure time, your card key will NOT work to let you out. In the last month, we either had an individual trapped in the lot after hours or someone who should not have been in there in the first place. How do we know? Because we have pictures of him climbing over the gate in the middle of the night. Just so we're clear; the RV Lot is for OWNER'S vehicles, not son's daughter's, niece's, nephew's, any other relative's, or friend's vehicles.

GM: Tom Staskiewicz; GM Report 10/23/2018





Pauline Podawiltz 503-989-5555



Jim White 503-569-4965



Keith Rapp 971-506-1719



Jeanie White 503-569-7210



Carol Wellington 971-983-9911



Jaime White 503-910-0701

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Last week my wife and I visited our son, Chase, at Fort Sill, Oklahoma for his graduation from basic training. All told we had about 14 hours with him on Thursday and Friday. While we were with him, his wife and her parents were at Fort Jackson, South Carolina for my daughter in law's graduation from basic training on Thursday. It's been exciting seeing them face the challenges as they work their plan.

For those who have not heard Julia Senter has decided to retire effective November 14th. At this point we are evaluating the position and looking for a replacement.

On the 8th of October our new assistant golf pro started. Joe Tolla comes to us from The Preserve at Turnbull Bay, a 55+ course in New Smyrna Beach, Florida. Joe is working to obtain his PGA certification. If you haven't had an opportunity to meet Joe, stop by the pro shop to say hello. Joe has been playing golf with members and he's getting very positive reviews.

October is the start of three very busy months as we prepare for the New Year as we finalize the budget, prepare for the new accounting system, the change in our primary bank, a new bookkeeper, along with some new board members.

The move to Alliance Association Bank is progressing before we do the turnover I have arranged a meeting with Judy Nordstrom and Linda. Linda was not on the board the last time Judy visited and therefore an introduction is in order and a discussion of the benefits Alliance brings to Woodburn Estates & Golf.

Working with Linda we have changed the budgeting process to bring more board members into the discussion. Board members have a fiduciary responsibility to the members and giving them greater involvement in the budgeting process helps them have answers for member questions.

Last week Linda and I went to Edward Jones to introduce her to Brent Glogau and familiarize her with the process of investing our funds in investment certificates of deposit. Typically, each quarter we are reinvesting and I'm excited to have Linda involved and her overseeing how the investments are done.

Two weeks ago, Linda and I sat through an introductory session with Caliber to start our installation. The conversion to Caliber is progressing. Currently the team is working on validating the information in QuickBooks for migration. They are also planning for the financial reports to meet the needs of the directors and members. Caliber offers a great deal of flexibility in the design and reporting process.

One of the goals set forth by the board for me in 2018 was to develop a database for information board members want to see and have reports. After consideration of doing a complete customized process and the associated costs; it made no sense. Instead as I learned of the capabilities of Caliber it made sense to use this single database and the custom fields function which will enable us to provide customized reporting for the directors on information relevant to their committee roles. A separate database would require a lot of redundant entry and maintenance of information. This is time consuming and subject to error.

Caliber is a web-based application and will allow board members to view information relevant to their committees on line and will also allow members to view their accounts on line. In the office we frequently get calls with members asking if their payments were received because they haven't passed through their checking accounts. Caliber will enable these members to look for themselves and see when their payments were applied. There are many efficiencies for the office as members and board members become familiar with the features offered by Caliber.

Friday, I sat with Janice and members of the Rules Committee to explain some of the features and processes that they will be able to use in recording compliance issues and the subsequent proceedings. The system provides a more standardized process with standard letters. Committee members will be able to take pictures of violations with their Smartphones and transmit them to Caliber to merge with the appropriate letters.

Last week I spent a couple of hours with Jim Meierotto, the GM for Charbonneau. Charbonneau's is in the process of planning a new building for their member activities. As I took him through our facility he was taking pictures and commenting on how Woodburn Estates & Golf has the features and amenities they want at Charbonneau.

This past Friday I was participating in an email thread of HOAs discussing legal fees. I'm happy to report that we are on the low end of expenses. We have budgeted \$25,000 for 2019. Some of the HOAs were budgeting as much as \$140,000 and were concerned whether it would be enough. I think we are judicious in our use of our attorney by consulting before we create problems and need her services to get us out of trouble.

Unfinished Business:

Lindberg makes a motion to approve August minutes, Butts 2nds, under discussion Director Lindberg asked for some deletions and corrections to be made and President Taylor said "Allan those comments were in May why are you pulling the scab off an old wound"? Director Lindberg retracted his motion.

New Business:

Recess Meeting to Open Mic;

Open mic;

Mbr #1214 "why are there political signs all over in people's yards"? Aiken: "because there is no rule against it and its freedom of speech".

Mbr. #1210 "Entellus the company you're suggesting do the background checks doesn't have FCRA authorization and you could get sued".

Mbr #48 "I know all about background checks I've been through many, you need to make sure you choose the right company to use".

Mbr #1411 "In the meetings at City Hall for the Smith Addition it was stated that the single-family homes will be allowed to have 50% lot coverage. I've discussed this with City Planning and they said that if the BOD would write a resolution to change ours and pass it, we as well could increase our coverage to 50%".

Stan Hiller "If members are restricted to 3 minutes at the mic then I think the BOD should also be restricted to 3 mins".

Reconvene Meeting

Adjourn to Executive Session;

Return from executive session;

Motions; No motions made

Adjourn meeting

Next General Meeting. November 27, 2018, 1:30 pm dining hall Annual Meeting; November 13, 2018 1:30 Pm Auditorium

MINUTES OF THE WOODBURN ESTATES & GOLF MEMBERS ANNUAL MEETING

November 13, 2018 (Approved November 27, 2018)

James Taylor President RV Lot

Janice Aiken *Vice President* Rules & Regulations/CC&R's

Linda Hepburn Treasurer
Budget

Dawn Cole Director House **Becky Butts** *Director* Architectural

Paula Kilgore Secretary, Director Golf

Allan Lindberg *Director* Communications/Publications

Sharyn Cornett *Director* Activities

Nancy Dale Director Membership/Real Estate

1:30 pm: President Jim Taylor called the meeting to order and requested that all in attendance, please stand for Pledge of Allegiance and silence their cellphones. President Taylor welcomed everyone to the meeting.

Established a quorum: Board Members Present, Jim Taylor, Janice Aiken, Paula Kilgore, Dawn Cole, Linda Hepburn, Allan Lindberg, Becky Butts, Sharyn Cornett and Nancy Dale. Per Secretary, Paula Kilgore there was a quorum.

Establish proof of Notice of Annual Meeting: All 1508 owners were sent with their ballots for Board Directors a notice of the Annual Meeting and Agenda.

Establish a quorum of Owners: There 1508 homes in good standing. There are 23 not in good standing. We need 20% of members represented. We need 297 Members and, we have 212 proxies and in attendance there are more than 85 members in attendance

Presidents welcome: Before I begin, would everyone who served on a committee or as a volunteer for a project or activity during this last year, please stand; that includes the Board members. While Woodburn Estates and Golf is a million dollar a year business, much of the work is done by you, the volunteers. Without your willing assistance the amenities we offer and the programs we support would be severely curtailed or non-existent. Please join me in thanking our volunteers.

Thank you. Please be seated.

During this year two of our long-term employees have retired. Several weeks ago, Chuck Siver retired from the Pro Shop. He has been a fixture around here for years. Today, is Julia Senter's last day of work after nearly 8 years. I think she waited until today to make sure we didn't mess up the annual meeting and election. We appreciate the years of service they both gave to the Estates and hope retirement is all they hope for.

In August, Linda Hepburn was appointed to fill our open Board and Treasurer's position. Little did she know that she was assuming office just as we were changing our banking system, financial software program, and adding considerably to the duties of the Board Treasurer. The fact that she still sits on the Board is a testimony to her willingness to serve, and courage.

One of the Board of Directors' best kept secrets is how much cooperation exists between Board members. This year, cooperative efforts between committees have been the rule more than the exception. Just a few examples; Lunch and Learn meetings for our members have been jointly sponsored by House, Rules and Regulations, and Architectural. Golf and House joined efforts in improving and repaving the cart paths. Rules and Regulations routinely works with Architectural to identify vacant homes and ensure that lawns and bushes are properly cared for. House and Activities worked together on mounting the new projector in the Auditorium and finding new stage curtains. Publications and Communications routinely receives requests from other committees to post up-coming events on the Reader Boards and Bugle Blast. And all Board members have helped Real Estate and New Members establish a new form for the new member meetings and help improve attendance. You will hear Board members list the accomplishments of their individual committees at greater length, and I congratulate them on their efforts for the Estates.

Financial issues are probably on everyone's mind. Our budget committee has worked diligently to pare expenses where possible and yet provide the services we require and programs we want. Board members have worked on individual committee budgets to more clearly identify expenditures in their specific areas. However, in spite of their hard work, income does not balance with expenses without some increase in fees. Even with moderate increases, it is obvious that alternative income sources will have to be explored in the future so that fees our owners pay can be held at reasonable rates.

Treasurer Report: Director; Linda Hepburn

At this time, I do not have the figures for the bank balances for the month of October yet. I will be reporting on those figures in the November 27th Board meeting. Having only been on this Board for a short time I can only reflect on what I have had a chance to experience up to now.

Tom and I have spent many hours working on putting together the budget for the upcoming year. This year the budget meetings have been open for any member to join us and see how the budgeting process goes. Each Director was called upon to furnish the figures for their department. Thanks to Tom and every Director for all the help and support I received while I was getting acquainted to the finances in this office. On the bulletin board is a copy of the draft of the budget. It is not final and may have a few changes yet to be made. The final budget will be presented to the Board for approval at the Nov 27th meeting.

When looking at the budget please remember a few things. Our funds consist of two separate pools of money. One is the reserve fund which is used to repair or replace fixed assets in and around our clubhouse. It is also used for new construction projects. This account is funded by the \$3000 fee paid to us during the sale of each property in the Estates. This fund is never used for operating costs.

The other pool of monies is our operating funds. Unfortunately, in prior years our income has not been enough to totally cover our expenses. This next year we will all be looking at an increase to our dues. The Board has not increased dues for several years now and inflation has not stopped rising. Now is the time to fix that before it becomes an even bigger problem. With our new banking system, Alliance Bank, members will have another option of paying dues over twelve months if they choose.

We are also working on preparing to start January 1st with a new accounting system called Caliber, which will greatly improve each Directors ability to track expenses and other information in their own departments and the association as a whole. We are also in the process of hiring a new bookkeeper to replace Julia Senter since she is leaving us for sunnier lands. We all wish her well.

COMMITTEE REPORTS

Activities: Director Sharyn Cornett; This has been a growing and organizing year for us. I want to thank all the volunteers here at WEG and especially the Activity committee for all their hard work and always stepping up to any need that arises. It has been a pleasure to serve with you this year. This includes Mary Bowling, Ginny Schuster, Jan Robarge, Lani Biddle, Kathy Zimmerman, Connie Watt, Diana Lindberg, Betty Bunnell, Linda Hepburn, Malena Turner and Walt VanRheen.

The community has raised \$ and spent \$. Thank you all for coming to events and contributing to get the new stage curtains, new projectors for our stage, new bingo equipment thru the efforts of Alice Weaver and all the bingo team. We now have many new flyers, signs and banners, a new look for the auditorium and dining foyer with many more projects to come. This next year we would like to put together a history wall for the Restaurant entry. This wall would show residents and visitors 50 + years of growth here in this community. We are all working together to make this a better living space for all.

I also want to thank the Board and GM for all the help, advice, knowledge and support this year. It is a team effort. I want to thank our maintenance staff for all their help putting up and taking down and cleaning. The office staff was very good keeping me on track with paper work.

Our goal was to have one event per month and we did just that. There was a chili feed, super bowl party, potato bash, pancake breakfast x 2 spring and fall, summer picnic, show and shine car show, biscuits and gravy, sox hop

Architectural: Director Becky Butts;

The Architectural Committee Director has jurisdiction over all matters pertaining to building plans, alterations to existing buildings, construction of fences, walls or other structures on the property of a residence within our Association.

The Committee follows the provisions of the current governing documents as well as the City of Woodburn Ordinances that affect us as a sub-division.

For year ending October 30th 2018 there were 219 architectural requests, and 135 compliance requests.

...continued on page 8



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Woodburn **AA Meeting**

How It Works - Men's Group

Saturday • 7:30 p.m.

Immanuel Lutheran Church 1036 E Lincoln Street Woodburn, OR 97071

Meeting entry is at the back of the church in the basement meeting room.

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Annual Meeting Minutes (Cont.)

Greens/Golf: Director Paula Kilgore; Good Morning. First, I would like to say Thank you, to all my committee members this year, Russ Krussow, Sally Carter, Karen Ewing, Will Abshere, Jason Hoth, Tim O'Larey and Dean Lambert. The Ad Hoc committee members, Shirley Taylor, Louise Davidson, Kristi St Amant, Nancy Dale and Cyndie Longest. The time you have volunteered has helped immensely, and your advice and input invaluable.

I also would like to Thank Dawn Cole for her help with contractors and contracts, being available in my absence to help guide the paving project. I would have given up but you stood by me and encouraged me to persist.

We had a very busy year with coordinating the paving project. The weather, golf schedules and contractor availability gave us quite a few challenges. But I am happy to report the southside of our course should last awhile. WE moved the 2019 northside repairs forward and in doing so saved \$25K

We removed several trees and have replaced them with golf friendly varieties and they will add beauty to the course, and hopefully quiet some of the freeway sounds. Our Maintenance agreement with Northwest Trees has kept up with the larger trimming projects.

The Forward Tees are being played frequently and I'm hearing how much they are liked. We have had several other courses come and play and check them out.

We added a new Golf Tournament this year "The Tulip Tee Off" resulting in 3 \$1000 scholarships to Woodburn High School Seniors.

WE have updated the Pro Shop.

Chuck Siver retired this year as our Golf Pro.

Rebuilding of tees boxes on 3 holes, to repair the damages done by frequent play.

Drainage on the southside of the course was done and the excess dirt was mounded and seeded at #12 Green, giving it a new look.

One project for next year is the drainage at the Pro Shop to Restaurant on the westside. I must say that the last 2 ½ years has had it challenges and I certainly have learned a lot. This coming year if elected I hope to continue working with this Board of Directors.

House/Safety: Director Dawn Cole; I'd like to start by thanking my committee members; Frank Jameson (my right & left hands), Cindy Longest, Becky Butts, Larry Jones and Gina Dragoo, for their hard work this past year. For all of the projects they've worked on and their due diligence and professionalism. I couldn't have asked for a better team to work with, their experience

in construction, project management and accounting really made our challenges move

Some of the projects we completed were;

smoothly.

- resealing the parking lot surface and adding a separate entrance to Hole #18 from the Pro Shop side for safety.
- · replacing all the lights in the parking lot with new heads and LED for greater brightness all over, plus adding and additional pole near Hole #1 to cover the Pro Shop
- replacing all of the windows on the rear side of all buildings with the solar-coated energy efficient glass, all buildings are completed.
- resurfacing the auditorium floor and replacing all of the acoustical tiles in the auditorium and dining hall
 - replacing the lights w/LED and all of the chairs in the restaurant.
 - We managed the construction thru completion of the new exercise room
- Last but not least we took on a project that wasn't planned replacing the entire sewer system (which was completed in 20 days).

Serving this community is something we take seriously and watching every cent we spend while doing so. Our mission statement is "To maintain, repair, enhance and create amenities and facilities for the pleasure of our members and their guests to use". We as a Committee have achieved that this year and are looking forward to a quieter year ahead with some much smaller projects.

Publications/Communications: Allan Lindberg; News & Views is published and delivered twice monthly. Submitted articles, event information ads, pictures, and posters are sent to the publisher to produce our first draft. Proofing volunteers pour over the draft checking spelling and punctuation. Our Editor, Kathy Hiller and Assistant Editor, Shirley Bishop then prepare final for publication. Vickie & Will Spencer are responsible for the delivery by our dedicated volunteers to every home rain or shine at no cost to our members.

News & Views is charged by the Association for office space, photocopier, cell phone, office supplies, computers, cost of printing and publishing, billing and postage. I doubled the number of color pages from four to eight. Color gets attention and advertisers want their ads to stand out. Increasing the number of color pages cost more but the cost was offset by the additional space available for color ads which generated increased revenue adding a positive figure to the Operating Fund every month demonstrating what a team of volunteers can accomplish. Please give a hand to the News & Views team.

I appointed Stan Hiller as director to produce our 2019 Phone Directory. Stan has produced our Phone Directory for several years and has a great team that sells ads. The Phone Directory generates over \$34,000 in revenue with profits exceeding \$20,000 that all go directly into the Operating Fund. This is accomplished through the efforts of a team of dedicated volunteers. Please give a hand to the Phone Directory team.

Our Web page has undergone several remodels through the efforts of the Web Committee. Highlighting front page hits were 32,784 January through September 2017 and 40,719 through the same months in 2018, an increase of 125%. Please give a hand to the Web Page team for their efforts.

The digital displays function to inform members and the public about upcoming events. Each screen has become a method for our members to see what's happening. I am pleased to have brought this idea to the association and have updated this new program for 2 years.

As my three-year tenure comes to an end, I ask myself if I am leaving Communications & Publications better or worse? I believe it is better. Could I have done things differently to make it even better, the answer is yes because there is always room for improvement.

Annual Meeting Minutes (Cont.)

I have enjoyed working with all board members and experiencing transformations as projects come to completion and know I was a part of it.

Lastly, I learned serving on the board requires a more than just a couple of hours a month. Thank you, the members of the community for voting me three years ago, it's been a remarkable experience.

New Membership/Real Estate: Director Nancy Dale;

Report: November 13, 2018

Property Sales: Homes sold year-to-date in 2018: 113

Homes sold year-to-date in 2017: 139 Home sales pending-to-date in 2018: 9

Membership: This year has seen steady homes sales with few houses being on the market more than a month. Our monthly sales remain about the same as 2017. The average number of homes being sold per month is 10-12; slightly less than last year.

So far in 2018 our new residents have arrived from 10 states outside of Oregon. This includes Colorado, Washington, California, Arizona, Florida, Alaska, Delaware, South Dakota, Montana, Washington, Main, and one from the United Kingdom. Like last year, the marketing of our community via the web in any format (our web site, Facebook, etc.) is beginning to show with increased home sales which began with on line searches.

The change in our venue at the New Membership Meetings which began in 2017 has continued to be a success. Each new member is contacted with a personal invitation to the New Member Meeting. The casual, open-house environment at the meetings give our new residents an opportunity to speak one-on-one with our Board Directors as well as representatives from our many clubs and activities, and our General Manager, and Golf Pro

My tenure as Board Director of Membership and Property Sales is ending. I leave with regret that I didn't finish all that I wanted to do. I will miss being a member of this fabulous, hardworking team of volunteers who give countless hours of their time and energy to do the best job they know how. As hard as it is to believe, there is not one of us on this board that does not have the community's best interest in mind.

I have profound respect for each of my fellow board members, our President, and General Manager. Although we don't always agree, all things considered, we accomplished a lot this year both individually and as a team, and I wish each of you that are continuing your term the best.

I decided in 2017 to not have a committee so I have no volunteers to thank. The New Member Meeting venue made it uncomplicated to plan and put together the event. The new uncluttered design of the New Member Packets made it effortless to put together.

However, I would like to thank Mary Bowling, the grand lady of Woodburn Estates & Golf, for her first call to me in 2013 asking if I would help serve at the Pancake Breakfast. I knew no one at Woodburn Estates although I had moved here in 2006 as I was still employed full time in Portland. I hesitantly said "yes" to Mary's request not knowing what I was getting into. I had never attended a Pancake Breakfast. I was so unprepared I had to go buy myself a new white blouse to wear with my black pants and red McCully Realty apron. The photo taken of all the volunteers was the first time my picture appeared in the News & Views.

Believe it or not, I was assigned a trainer who schooled me in the serving of your pancakes, sausage/ham and eggs. There really is a method to this.

I had a blast. I had no idea my community was such a friendly place, and this is after seven years of already living here. Just that short exposure to the group made me want to meet more of my neighbors at Woodburn Estates.

A short time later I heard from Mary Bowling again asking me if I wanted to attend a Dance and Social Club meeting. Well, not wanting to say "no" to Mary Bowling, I showed up at the meeting just to check it out. That was it, I was on the dance committee, and continued in that capacity until mid-2018.

Not letting me sit idle for long, Mary called and asked if I would attend an Activities Committee meeting. Again, saying "no" to Mary was difficult. She was just so darn nice. I attended the meeting, and ended up being a committee member.

While Mary supported, and mentored this new volunteer (me) she also introduced me to new people many of whom have become lifelong friends. One person, Sharyn Cornett knocked on my door one day and abruptly said, "Let's put on a Vendor Fair here at the Estates". By this time, I had retired so I jumped in with both feet. We spent the next three months almost daily on the road around Marion County soliciting vendors for what we thought would be a little vendor fair at Woodburn Estates. Little did we know the business community embraced this event. So much so we had to turn down vendors because our auditorium was full to capacity with businesses wanting to offer their services to Woodburn Estates residents. All our hard work paid off because we had one of the most successful events ever held (up to that time) at the Estates with over 54 vendors, and over 650 in attendance.

Stan Hiller contacted me a while later to see if I would be part of his Marketing Team. Creating a new name for the Estates as well as creating a new logo was big on his agenda. I didn't think "why should I do this", but instead "why not". I spent the next two plus years attending weekly meetings with other team members. We worked hard to support Stan, the Marketing Director and his efforts to bring Woodburn Estates into the new era with a new name, and logo.

In between, there were many other committees for which I volunteered or better said "was volunteered" thanks mostly to Mary Bowling.

I received a call from Becky Butts in 2016 asking if I would consider filling the vacated position as Director of Membership and Property Sales. I considered it for quite a while because being a board member meant a lot of hours, and it would be a commitment of three years. Again, I didn't think "why should I do this". It was "why not". By this time, I knew this is the community where I was going to live out the rest of my life. Why not be a part of the team that can get things done? The rest is history, but I don't regret for one minute that I was a part of this Board of Directors.

I look forward to all that will be happening in the year and years to come. We're on the right path.

So, thank you, Mary Bowling for that call to me so many years ago, and for your confidence in knowing what I was capable of doing. You changed the course of my life.

Through volunteering and serving on committees, I learned I really do have a voice in this community. I'm proud to be a part of groups that has brought about positive changes to our neighborhood. But there is so much more we can do, and I hope others at Woodburn Estates step up to do their part in continuing the progress that is already being made.

Best of luck to those Board Directors continuing on, as well as the newly elected members.

Rules and Regulations: Director Janice Aiken

First, I would like to recognize the Rules Committee for their hard work and dedications this past year. Those members are Sharlene Trettin, Sherry Hunt, Dawn Cole, Ron Allowitz and Ron Sartin. I would also like to thank Diana May for proof reading on occasion for us. It has been a difficult year but rewarding.

The Bylaws were approved October 23, 2018 and recorded October 30, 2018. The Rules and Regulations and the SOPs have also been updated and copies of all these documents may be picked up in the Office. They are also posted on the Website, www. WoodburnEstatesGolf,com., for your review.

We have also completed the updating of the Enforcement Resolution and have restructured the Fine Schedule into two separate entities. Schedule A for the Rules Committee and Schedule B for the Board of Directors. The Schedule of Fines were also revised to an escalating fine amount for habitual violations.

Complaints recorded, at our annual meeting as on November 2017 were 156, as of November 8, 2018 we have received 140 complaints and of those there are 8 complaints remaining open. There are no outstanding complaints from 2017.

The Committee would also like to thank those of you in the community that have shown your support for the Rules Committee through your words of encouragement and thank you cards.

In closing I would like to say that we all need to work together, Homeowners and Board Members, to keep Woodburn Estates & Golf a community to be proud of.

RV Lot: Director Jim Taylor;

In the last year, we had two examples of vandalism that damaged and rendered inoperable the RV lot gate card reader. Cost to the Association was approximately \$3,000.00. And, until repairs were completed, our owners could not take their recreational vehicles out of the lot or return them to their proper spaces. As a result, we've augmented our pictorial surveillance of the gate and routinely review activity. This additional surveillance identified an individual climbing over the gate and some instances of individuals remaining in the lot

...continued on page 10





Annual Meeting Minutes (Cont.)

overnight. Everyone should be aware that if we can clearly identify an individual causing damage, it will be reported to the Woodburn Police department.

A review of past work on the RV lot identified a study done years ago that estimated that it would cost \$350,000.00 to grade and pave the lot. This year one contractor estimated the Engineering study alone would be in excess of \$50,000.00 and grading and paving to exceed \$500,000.00. Obviously, we're not charging headlong into such an endeavor. However, this year we will be adding gravel to those areas that experience the most flooding. This may require some owners to move their vehicles for a short period of time.

We have been reviewing RV lot storage rules for other Home Owners Associations and find that our rules are significantly less restrictive than most. For example, those we've reviewed require all vehicles to be currently licensed and insured and documentation to be provided before space rental is allowed. Our storage fees are lower than some, but not all HOA's. But our fees are considerably lower than storage fees at nearby public locations. It is possible that some changes to our rules will be recommended to the Board next year.

New Business

Introduction of Board candidates present, Cyndie Longest, Kristi St Amant, and Paula Kilgore.

Special Presentation;

President Jim Taylor presented the 3 Board Directors with a plaque for their service on the Board.

Comments by Home Owners;

- **870** Positive comment on the new fitness center. Director Cole said because of technical difficulties the TVs are being removed.
- 1120 Thank you to the phone directory committee and sales team. Their tireless hours spent on this project is invaluable. This was his 7 year as Directory manager. They lost some clients but gained several new ones.
- **502** Thursday after Coffee Hour the Woodburn FIRE Department will be here to test fire extinguishers. Kidde has a major recall and they will be checking for them when testing.
- **498** The Christmas Golf Cart Parade is December 6 and 7th. Please notify Beck Butts asap possible if you would like to participate. We need a minimum of 15 to have a police escort
- 813 How much are the dues rising? Budget committee is still working on the Budget and will be presenting at the November27th General Board Meeting.
- **377** Who sets the rules for the city dog park? Carts are driving on the walking paths. Rules and Regulations will contact the city parks department code compliance and report in the *News and Views*.

Men's Club Golf Dues

Pay \$45.00 before February 1 or Pay \$50.00 after January 31

To maintain your handicap, please pay your golf dues before end of year.





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- * European Charm... Ashland _ March 20-22
- * Fly Away Mystery Tour _ March 21-25
- * Sedona & Moab _ April 8-13
- * Snake River & the Tri City's April 23-26
- * Philly & Gettysburg May 26-31
- * NE Oregon & Beyond June 9-15
- * Mackinac Island & Michigan July 8-14



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- 374 Golf course dues going to go up? These are being looked at in the budget committee. Some raises are being looked at but nothing has been decided yet. As the golf course is common ground too, a percentage of the dues are designated to that area. The golfer's dues do not cover all operating expenses.
- 377 Home surveillance can only cover your property, not the street or any other property Someone stole the battery out of their RV.
- 1316 Living in this community was a choice after looking around the US at other communities and this was the best because of all the amenities and HOA's fees were minimal. Golfing is a choice.
- **398** Be aware of your neighborhood. Squatters will try to move into a vacant house. Notify **the owners or the police.**
- 464 Taking pictures on your own property is okay but not of your neighbors. If you suspect a property in your neighborhood is a drug house, you can keep a log of license plates and call the police.
- 619 We are a community of affordable housing, I have done comparable shopping. Thank you to the Board for all they do. Budget concerns, are we looking at new ways to generate revenue.
- Resigned from the board because of membership problems, now at senior services as a director. Reconsider the GM. Please come to the Senior Center.
- 1388 Supports the Dues increase, as we have not increase them in several years and the cost of living is going up daily. Would like to see insurance put out for bids.
- 609 Member didn't like hearing Tom had 2 bankruptcies. Why was he hired. Are there checks and balances in place to protect HOA? Is there a bond on him?
- **260** Can the pool and fitness center stay open longer than 9 pm? Because of security and alarms that have to be set manually this is difficult.
- 922 How many golf, memberships currently? 259 totals ,205 are homeowners and the rest are associates. Who pay a higher fee. But the question should be how many rounds of golf played and to the October31, 2018 date over 15,000 rounds. I compared last years pool usage and golf rounds and found that equal across the board for pool and golf. Can we open up golf course for walkers? No safety and insurance are the main reasons. Jason in the Pro Shop is encouraging and offering lessons for new golfers. Try it you might like it.
 - 1120 Word of Mouth is the best way to get new members.
 - 1155 When I bought here, I knew there was a golf course.
- 1411 Money spent has several checks and balances and after the budget completes its proposal for 2019 all Directors will review before they approve.
- 1311 Raising the Dues is an increase of over \$75K not 7000. Tom does not have control over what is spent,
- 1284 Thank you to the Board, Tom is a good man and has had his problems but we are protected. You cannot make everyone happy, you just do the best you can.
- 398 If a squatter has a bill for the address, they are living in is makes it difficult to remove them. Please if you move out of you home and it is empty you put up No Trespassing signs, notify the office so if someone tries to squat there, the police can do the job.
- 569 Someone is turning off the lights in swimming pool area at night and continuing to swim

Can there be security box over the light switch so they are left on?

- **858** Raising the dues \$ 50 a year is an increase of \$ 4.20 per month. WEG is 501C7 Corporation, speaks to what we are.
- **1559** Former Chairman of the Board of a HOA 155-unit condo. Do we have a Reserve Fund minimum? Yes, we do have that fail safe in place.
- 1413 Golf course, can I be on the golf course? You can ride in a golf cart, on the course with a golf due paying member while they play golf, you cannot walk the course unless you are golfing. For those members owning a golf cart that live on the southside, and need to get to the office you may drive from the entrance on Hayes through the tunnel and then go on to the clubhouse via Randolph drive, please avoid going up the course from Rainier to county club. And the reverse going home. Please do not cross Hwy 214 very dangerous and the light there is extremely short on time. You can drive up the course from King too, but try and use it only when you absolutely need too. At anytime please be aware of golfers, traffic signs. Do not forget to push the Button before entering the tunnel and make sure it is flashing on the other side RED.
- 398 You do not have to pay golf dues but you do need to have a current sticker on your cart. The fees are; \$50 per year for golfers; \$10 non-golfers.

Adjourn meeting 11:45 Am

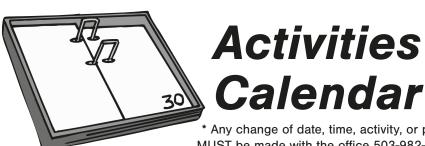
Next General Meeting. November 27, 2018 1:30 pm dining hall

In Memory Of...

Bowman, JoAnn (Former Resident) - November 19, 2018

Wilson, Lyle - November 22, 2018

Celebration of Life will be January 12, 2019, 11a.m. Mid-Valley Community Church, 591 Gatch St, Woodburn, OR 97071



Any change of date, time, activity, or place MUST be made with the office 503-982-1776.

Saturday, December 15

8:30a Ping Pong - DH

10:00a Private Party - Aud/Kit 3:00p Water Volleyball – Swimming Pool

5:00p Hand & Foot Cards – Blue Room

Sunday, **December 16**

1:30p Private Party – Blue Room

Monday, **December 17**

8:00a Water Exercise – Swimming Pool

8:30a Estates Quilters - Craft Room

8:30a Walking Club - Aud

9:00a Ladies Pool – Billiard Room 9:00a Walking Club Mtg - Blue Room

9:30a Yoga - Aud

10:00a Women's Club Exec Meeting -Conf Room

10:10a Easy Bridge - Blue Room

10:15a Zumba – Aud

11:30a Women's Golf Club Luncheon -DH/Kit

1:00p Swiss Pairs Bridge – Blue Room

6:30p Water Volleyball – Swimming Pool

7:00p Golden Squares Square Dancing -Aud/Kit

8:00a Water Exercise – Swimming Pool

Tuesday,

December 18

8:30a Ping Pong – DH

9:30a Architectural Committee -Travel Office

9:30a Tai Chi – Aud

10:00a Bike Club – by Flag Pole 10:00a Needlecraft - Blue Room

11:00a Uke-De-Do's (Beginners) –

Craft Room

12:30p Uke-De-Do's (Intermediate & Advanced) – Craft Room

1:00p Canasta – Blue Room

3:00p Water Volleyball – Swimming Pool

5:00p Poker Night – Card Room

6:00p Beginning Line Dancing - Aud

7:00p Intermediate Line Dancing – Aud

Wednesday, **December 19**

- 8:00a Water Exercise Swimming Pool
- 8:30a Ping Pong DH
- 8:30a Walking Club Aud
- 9:00a Woodburn Estates Carving -Craft Room
- 9:00a Walking Club Mtg Blue Room
- 9:30a Yoga Aud
- 10:15a Zumba Aud
- 12:00p 5 Handed Double Deck Pinochle -Blue Room
- 12:00p Ladies Pool Billiard Room
- 12:00p Friends of Bill W. Card Room
- 1:00p Library Travel Office
- 1:30p Wii Bowling DH
- 6:00p Pinochle Blue Room
- 6:00p Bingo DH

Thursday, **December 20**

- All Day News & Views Copy Deadline 8:00a Water Exercise – Swimming Pool
- 8:30a Estates Ouilters Craft Room
- 9:30a Coffee Hour Aud/DH/Kit
- 10:00a Bike Club by Flag Pole
- 1:00p Woodburn Estates Community Chorus - Country Meadows Activity Room
- 4:30p Rules and Reg Conf Room
- 5:00p Poker Night Card Room
- 6:00p Pinochle Blue Room
- 6:00p Advanced Line Dance Aud
- 6:30p Son-Shiner's Bible Study -Craft Room
- 6:30p Water Vollyball Swimming Pool

Friday, **December 21**

8:00a Water Exercise - Swimming Pool

- 8:30a Ping Pong DH
- 8:30a Walking Club Aud
- 9:00a Walking Club Mtg Blue Room
- 9:30a Estates Bible Study Craft Room 9:30a Yoga - Aud
- 10:00a Walking Club Bunco Blue Room
- 10:15a Zumba Aud
- 11:00a Tai Chi Aud
- 1:00p Friday Bridge Blue Room
- 1:00p Bunco Craft Room
- 1:00p House Committee Conf Room

Monday, **December 24**

- 8:00a Water Exercise Swimming Pool
- 8:30a Estates Quilters Craft Room
- 8:30a Walking Club Aud
- 9:00a Ladies Pool Billiard Room
- 9:00a Walking Club Mtg Blue Room
- 9:30a Yoga Aud
- 10:10a Easy Bridge Blue Room
- 10:15a Zumba Aud
- 12:00p Private Party DH/Kit
- 1:00p Swiss Pairs Bridge Blue Room
- 6:30p Water Volleyball Swimming Pool

Saturday, **December 22**

- 8:30a Ping Pong DH
- 12:00p Private Party DH/Kit 3:00p Water Volleyball – Swimming Pool
- 5:00p Hand & Foot Cards Blue Room

Sunday, **December 23**

2:00p Music Jammers - DH/Kit

Tuesday, December 25

- 8:00a Water Exercise Swimming Pool
- 8:30a Ping Pong DH
- 9:30a Tai Chi Aud
- 9:30a Architectural Committee -Travel Office
- 10:00a Bike Club by Flag Pole
- 10:00a Needlecraft Blue Room 11:00a Uke-De-Do's (Beginners) -
- Craft Room 12:30p Uke-De-Do's (Intermediate &
- Advanced) Craft Room 3:00p Water Volleyball – Swimming Pool
- 5:00p Poker Night Card Room
- 6:00p Beginning Line Dancing Aud

SOME ACTIVITIES MAY BE CLOSED DUE TO CHRISTMAS

December 26

8:00a Water Exercise - Swimming Pool

Wednesday,

- 8:30a Ping Pong DH
- 8:30a Walking Club Aud
- 9:00a Woodburn Estates Carving -Craft Room
- 9:00a Walking Club Mtg Blue Room
- 9:30a Yoga Aud
- 10:00a Metaphysical Book Club -Blue Room
- 10:15a Zumba Aud
- 12:00p 5 Handed Double Deck Pinochle -Blue Room
- 12:00p Ladies Pool Billiard Room 12:00p Friends of Bill W. – Card Room
- 1:00p Library Travel Office
- 1:00p Mixed Bridge Card Room 1:30p Wii Bowling – DH
- 6:00p Pinochle Blue Room
- 6:00p Bingo DH

Thursday, December 27

- 8:00a Water Exercise Swimming Pool 8:30a Estates Quilters - Craft Room
- 9:30a Coffee Hour Aud/DH/Kit 10:00a Bike Club – by Flag Pole
- 11:15a Activities Committee Conf Room
- 1:00p Woodburn Estates Community Chorus – Country Meadows Activity Room
- 4:30p Rules & Regs Conf Room 5:00p Poker Night - Card Room
- 6:00p Pinochle Blue Room 6:00p Advanced Line Dance - Aud
- 6:30p Son-Shiner's Bible Study Craft Room
- 6:30p Water Volleyball Swimming Pool

Friday, December 28

- All Day News & Views Publication
- 8:00a Water Exercise Swimming Pool
- 8:30a Ping Pong DH
- 8:30a Walking Club Aud
- 9:00a Walking Club Mtg Blue Room
- 9:30a Estates Bible Study Craft Room
- 9:30a Yoga Aud 10:00a Walking Club Bunco - Blue Room
- 10:15a Zumba Aud
- 11:00a Tai Chi Aud 1:00p Friday Bridge – Blue Room
- 1:00p Bunco Craft Room



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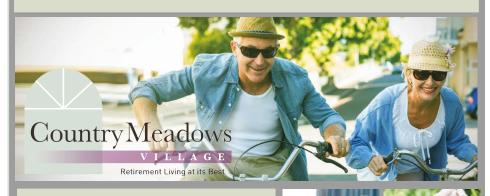
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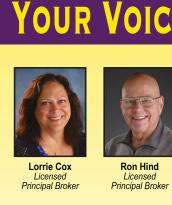


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