



# ARCHITECTURAL COMPLIANCE CERTIFICATION REQUEST

(For exterior of Building and Grounds)

**Approved Compliance Requests Are Valid For 90 Days Only. If Home Sale Does NOT Occur Within 90 Days, A New Compliance Request Must Be Submitted.**

To: **Woodburn Estates & Golf – ARCHITECTURAL COMMITTEE**

Owner(s): \_\_\_\_\_

Property Address: \_\_\_\_\_

LOT: \_\_\_\_\_ BLOCK: \_\_\_\_\_ SECTION: \_\_\_\_\_ PROPERTY #: \_\_\_\_\_

Owner(s) Phone: \_\_\_\_\_ Cell \_\_\_\_\_

Owner(s) Email: \_\_\_\_\_

Seller's Agent Name: \_\_\_\_\_ Date: \_\_\_\_\_

Seller's Agent Phone: \_\_\_\_\_ Cell \_\_\_\_\_

Seller's Agent Email: \_\_\_\_\_

**Please inspect this property for compliance with the Declaration of Restrictions / Rules and Regulations and provide a report.**

Buyer's Name(s): \_\_\_\_\_ PHONE \_\_\_\_\_

Buyer's Email: \_\_\_\_\_

**FOR BUYER'S INFORMATION:**

The above property has been inspected and is:

\_\_\_\_\_ Not in Compliance (See reverse for details; reapply when corrections are made.)

\_\_\_\_\_ Not in Compliance under present guidelines but does not require attention. OK to Close; see reverse side for details.

\_\_\_\_\_ In Compliance and OK to Close.

**NOTICE TO BUYER:**

Do not rely on this document to determine the condition of the property. You should obtain qualified, professional advice on the condition of the property and its compliance with the Declaration of Restriction, Rules and Regulations of Woodburn Estates & Golf and City of Woodburn Development Ordinances. Woodburn Estates & Golf disclaims any liability for errors or omissions in this report.

*For legal property line identification, contact a professional survey company.*

Inspection Date: \_\_\_\_\_ - \_\_\_\_\_ -20\_\_\_\_ By: \_\_\_\_\_

**NOTE: The ARCHITECTURAL COMMITTEE meets weekly. Completion of this inspection will normally be within 10 days of the date this form was received in the office.**



# ARCHITECTURAL COMPLIANCE CERTIFICATION INSPECTION WORKSHEET

PROPERTY ADDRESS: \_\_\_\_\_ DATE: \_\_\_\_ - \_\_\_\_ -20\_\_\_\_

**ITEMS:**

**Complies      Does not comply**

- 1. Garage has not been converted into dwelling area. \_\_\_\_\_
- 2. Patio has not been converted into dwelling area \_\_\_\_\_
- 3. Exterior Alterations are in keeping with the plan of Woodburn Estates & Golf. \_\_\_\_\_
- 4. Color scheme conforms to Woodburn Estates Plan \_\_\_\_\_
- 5. Roofing, color, style, and makeup is in keeping with the general plan. \_\_\_\_\_

**GROUNDS:**

- 6. No out buildings, sheds, trailers are on the lot that do not meet Rules and Regulations guidelines. \_\_\_\_\_
- 7. Property line fences are of the proper type and height \_\_\_\_\_

**MAINTENANCE:**

- 8. Hedges, trees, shrubs, plants and lawns are harmonious with the general plan and are neat and in good order \_\_\_\_\_
- 9. Flowers and shrubs cut away 6" from siding of house \_\_\_\_\_

**Explanation of non-compliant items:**

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