

# Extended DAY Parking Permit



1776 Country Club Road  
Woodburn, Oregon 97071

Phone 503-982-1776

## **Purpose of Form:**

To notify the Association that car or cars may be parked at the Association for an extended time, AND to assure there is NO conflict with approved Association activities for parking.

## **Reasons for Form:**

Association may have an approved event or meeting that will require use of the parking area. To prevent parking in area in front of auditorium, handicap parking areas and restaurant. To provide notification to Association for an advanced approval request & provide contact information.

Date Requested: \_\_\_\_\_

Date and time of parking \_\_\_\_\_

Attachment, if any (i.e.: schedule etc.) **Circle One** YES NO

## **PERSONAL NAME (Individual) and Member # Information:**

\_\_\_\_\_

## **PERSONAL PHONE CONTACT:**

\_\_\_\_\_

## **COMPANY:** \_\_\_\_\_

If request is by a company, please provide business card, or as much information as possible – Example, List of Car Licenses, Date and time.

**NOTICE – The approved parking area is near entrance corner on south side of parking lot for DAY PARKING ONLY. THERE IS NO OVERNIGHT PARKING ALLOWED.**

**If there is a conflict with an Association event, the DAY Permit will be denied, including pick-up and drop-off due to possible congestion issues. The company/individual must find off-site parking area.**

The Association takes no responsibility for vehicle(s) left on the premise, if extended parking is approved. Standard Operating Procedure (SOP) – 11/18/2015